[](http://www.benafrica.org/)

CONFERENCE REGISTRATION

**20th ANNUAL BEN-AFRICA CONFERENCE**

4-5 November 2021

Swakopmund, Namibia & Virtual

## **BEN-Africa 20th Annual Conference Registration form**

**Once completed please email registration form to**:

info@benafrica.org

**The registration fees are as follows:**

* Early Bird special (registration and payment by 1 August 2021): USD 200 / R3000
* BEN-Africa paid member, TEI or USB-ED member: USD 235 / R3500
* Standard Registration: USD275 / R4000

### Title



### First Name



### Surname



### Email address



### Institution/ University/Company



### Faculty / Department / School



### Job Title / Position



### Telephone Number (Country Code + Number)



### Invoice made out to (person)



### Invoice made out to (Institution / University / Company)



### Invoicing Address



### VAT Number

(Please note BEN-Africa is not a VAT vendor)



### Dietary requirements



### Will you be attending in person or virtually?

### 

### General comments



### ****Terms and conditions**** 1.    Bookings are only confirmed on receipt of a registration form, full payment, or a Purchase Order in the case of government departments.  2.    Registrations close one week before a Conference starts. All registrations not paid one week prior to the event will be cancelled to accommodate people from the waiting list.  3.    Cancellations two weeks prior incur a 30% penalty. No refunds will be made on cancellations incurred one week prior to the programme. Applicants who have made payment may be substituted by another person at any time prior to the event without incurring an additional fee. BEN-Africa must be notified of any changes in writing.  4.    Late registrations will have a 24-hour window period to confirm their registration and payment.  5.    All registrations not conforming to these terms and conditions will be cancelled at no cost to BEN-Africa.  6.    5% discount if three or more delegates from one organisation register. 10% discount if six or more delegates from one organisation register.

### Acceptance of T&C's\*

I acknowledge that I am aware of the terms and conditions.

#### Acceptance of affiliation validation\*

If I have indicated that I am a member of partner organisations, I accept that this will be verified.

### Date



### Signature (Print in name)\*



## **Thank You! We look forward to seeing you at the 20th Annual BEN-Africa Conference!**